

Open Tender Procedure Corrigendum No. 3
European Banking Authority Procurement Procedure: Website Services
EBA/2016/02/COMM/SER/OP
Date: 31st May 2016

The purpose of **Corrigendum No. 3** is to **change the deadline for the submission of tenders**.

In the Invitation Letter paragraph 3 currently reads:

Tenders must be submitted in one of the following ways:

- Either by **registered post or by courier service** dispatched no later than **3rd June 2016** in which case the evidence of the date of dispatch shall be constituted by the postmark or the date of the deposit slip with the courier service.
- Or **by hand delivery** to the EBA no later than **17:00 BST on 3rd June 2016** directly or by a representative of the tenderer. In this case a receipt must be obtained as proof of submission, signed and dated by the EBA official taking delivery. In order to ensure hand delivery by the abovementioned deadline, the tenderer is strongly advised to take into account the time needed for security checks when entering the EBA premises as well as the time needed for the actual handover of its tender to the EBA official in charge of taking delivery. EBA shall not be held liable for any delays incurred by the tenderer when in the EBA's premises. **The tenderer is responsible for ensuring that its tender is delivered on time.** In the case where deliveries are effected by hand, the deadline to be respected shall be the date and time of delivery cited above and not the date and time of transmission/deposition by the tenderer to its representative.

In the Invitation Letter paragraph 3 NOW reads:

Tenders must be submitted in one of the following ways:

- Either by **registered post or by courier service** dispatched no later than **10th June 2016** in which case the evidence of the date of dispatch shall be constituted by the postmark or the date of the deposit slip with the courier service.

- Or **by hand delivery** to the EBA no later than **17:00 BST** on **10th June 2016** directly or by a representative of the tenderer. In this case a receipt must be obtained as proof of submission, signed and dated by the EBA official taking delivery. In order to ensure hand delivery by the abovementioned deadline, the tenderer is strongly advised to take into account the time needed for security checks when entering the EBA premises as well as the time needed for the actual handover of its tender to the EBA official in charge of taking delivery. EBA shall not be held liable for any delays incurred by the tenderer when in the EBA's premises. **The tenderer is responsible for ensuring that its tender is delivered on time.** In the case where deliveries are effected by hand, the deadline to be respected shall be the date and time of delivery cited above and not the date and time of transmission/deposition by the tenderer to its representative.

In the Invitation Letter paragraph 15 currently reads:

Tenders will be opened at the premises of the EBA at One Canada Square, Canary Wharf, London E14 5AA at **11:30hrs BST on 13th June 2016.** A maximum of two (2) representatives per tenderer are permitted to be present at the opening of the tenders. The names of any such representatives are to be notified in advance in writing by email to the EBA at tenders@eba.europa.eu with a copy to ian.palombi@eba.europa.eu at least three (3) working days before the opening session. For security and organisational reasons the tenderer must also provide in advance the ID or passport numbers of the representatives who will attend the opening of the tenders. EBA may refuse access to persons who have not registered or do not carry a valid ID.

In the Invitation Letter paragraph 15 NOW reads:

Tenders will be opened at the premises of the EBA at One Canada Square, Canary Wharf, London E14 5AA at **11:30hrs BST on 17th June 2016.** A maximum of two (2) representatives per tenderer are permitted to be present at the opening of the tenders. The names of any such representatives are to be notified in advance in writing by email to the EBA at tenders@eba.europa.eu with a copy to ian.palombi@eba.europa.eu at least three (3) working days before the opening session. For security and organisational reasons the tenderer must also provide in advance the ID or passport numbers of the representatives who will attend the opening of the tenders. EBA may refuse access to persons who have not registered or do not carry a valid ID.

In the Tender Specifications Section B.8 TIMETABLE currently reads:

Milestone	Deadline (*)	Notes
Deadline for sending requests for clarifications	26th May 2016	The modalities for sending requests for clarifications are specified in Section C.5.
Deadline for (a) dispatching tenders and (b) hand delivery of tenders	(a) 3rd June 2016 (b) hand delivery to the EBA must be by no later than 17:00 BST on 3rd June 2016	The modalities for preparing and dispatching tenders are specified in Sections C.1, C.2, C.3 and C.4.
Deadline for registering for attendance at the public opening session	11:30 BST on 8th June 2016	The modalities for attending and registering for the public opening session are specified in Section D.1.
Public opening session	11:30 BST on 13th June 2016	The public opening session will take place at EBA's premises.
First meeting of the evaluation committee	Within 1 week following the public opening session	-
Notification of the outcome of the procurement procedure to the successful and unsuccessful tenderers	Within 1 week after the award decision is signed	-
Signature of the framework contract for the required services	Within four weeks of the notification of the outcome	-

(*) Deadline: All times are expressed in UK local time

In the Tender Specifications Section B.8 TIMETABLE NOW reads:

Milestone	Deadline (*)	Notes
Deadline for sending requests for clarifications	2nd June 2016	The modalities for sending requests for clarifications are specified in Section C.5.
Deadline for (a) dispatching tenders and (b) hand delivery of tenders	(a) 10th June 2016 (b) hand delivery to the EBA must be by no later than 17:00 BST on 10th June 2016	The modalities for preparing and dispatching tenders are specified in Sections C.1, C.2, C.3 and C.4.
Deadline for registering for attendance at the public opening session	11:30 BST on 14th June 2016	The modalities for attending and registering for the public opening session are specified in Section D.1.
Public opening session	11:30 BST on 17th June 2016	The public opening session will take place at EBA's premises.
First meeting of the evaluation committee	Within 1 week following the public opening session	-
Notification of the outcome of the procurement procedure to the successful and unsuccessful tenderers	Within 1 week after the award decision is signed	-
Signature of the framework contract for the required services	Within four weeks of the notification of the outcome	-

(*) Deadline: All times are expressed in UK local time

Contract Notice 2016/S 082-144818

In the Contract Notice Section IV.2.2) currently reads:

Time limit for receipt of tenders or requests to participate

Date: 03/06/2016

Local time: 17:00

In the Contract Notice Section IV.2.2) NOW reads:

Time limit for receipt of tenders or requests to participate

Date: 10/06/2016

Local time: 17:00

In the Contract Notice Section IV.2.7) currently reads:

Conditions for opening of tenders

Date: 13/06/2016

Local time: 11:30

Place: Tenders will be opened at the premises of the EBA at One Canada Square, Canary Wharf, London, E14 5AA, UNITED KINGDOM.

Information about authorised persons and opening procedure: A maximum of 2 representatives per tenderer are permitted to be present at the opening. The names of any such representatives are to be notified in advance in writing by e-mail to the EBA at tenders@eba.europa.eu with a copy to ian.palombi@eba.europa.eu at least 3 working days before the opening.

In the Contract Notice Section IV.2.7) NOW reads:

Conditions for opening of tenders

Date: 17/06/2016

Local time: 11:30

Place: Tenders will be opened at the premises of the EBA at One Canada Square, Canary Wharf, London, E14 5AA, UNITED KINGDOM.

Information about authorised persons and opening procedure: A maximum of 2 representatives per tenderer are permitted to be present at the opening. The names of any such representatives are to be notified in advance in writing by e-mail to the EBA at tenders@eba.europa.eu with a copy to ian.palombi@eba.europa.eu at least 3 working days before the opening.